



VACANCY ANNOUNCEMENT REFERENCE: FAO- 19/08

The Food and Agriculture Organization of the United Nations (FAO) is looking for a candidate for the position of

Deputy Project Manager

For its project “Emergency support and employment generation for female-headed households through backyard farming and cottage industry” in the Gaza Strip.

Duties and Responsibilities

Under the overall supervision of the Chief, Special Emergency Programmes Service (TCES) and under the general supervision of the FAO Senior Project Coordinator in the West Bank and Gaza Strip (WBGs) the incumbent shall be responsible for the following duties and responsibilities, outlined below:

- Implement the activities of the project under the supervision of the Deputy Project Manager in West Bank and the Deputy Project Coordinator in Gaza;
- assist the Deputy Project Manager in West Bank in the preparation of the detailed work plan and in the supervision/monitoring of their implementation;
- Identify, help select and supervise (under the guidance of the Deputy Project Manager in West Bank) the work of the local partners involved in project implementation (such as women’s associations and/or local non-governmental organizations);
- Assist the Deputy Project Manager in West Bank in preparing technical specifications for the goods, items and services to be procured under the project;
- Identify and evaluate the capacity and quality of work of potential local suppliers of technical goods and services;
- Liaise, under the supervision of the Deputy Project Coordinator in Gaza, with the Ministry of Agriculture (MoA) and Ministry of Women’s Affairs (MoWA) to ensure that project interventions are consistent with ongoing Ministries’ programmes;
- Participate in data collection on agricultural humanitarian monitoring;
- Report on project progress and impact.

Essential Qualifications

- Education** A university diploma in a subject relevant to the project (i.e. agriculture, agricultural economy or closely related fields).
- Experience** At least 3 years relevant experience in vegetable production or small-scale processing; community mobilisation; experience and capacity in leading a team and managing a complex project.
- Language** Good command of spoken and written English and Arabic.
- Other** Proven strong capacity to lead and guide a team of field staff;
Computer/word processing and standard office software skills.

Duty Station FAO Office in Gaza with frequent visits to the project sites as well as regular visits to FAO Office in Jerusalem.

Duration of the Assignment Six (6) months, extendable

Candidates wishing to apply for this post should send their applications (CV, cover letter and P11 form which can be obtained through this link: <http://www.undp.ps/en/forms/p11.doc>) to:

FAO Jerusalem, 25 Mount of Olives Street (next to British Council), Sheikh Jarrah, East Jerusalem.

Fax : 02-5400766 or E-mail: va-fao-wbgs@fao.org

Please quote the Vacancy Reference Number in your application.

Deadline for submission of application: Tuesday 18th of December 2008.