



Date: 15/03/2010

**Invitation to Bid**

**Subject: ITB – 2010 – 004: Long term agreement for the provision of security items for UNDP/PAPP offices and programmes.**

Dear Sir/Madam,

1. We hereby solicit your bid for the supply of following goods.

Packages of Security Items.

2. To enable you to submit a bid, please find enclosed:

- Annex I Instructions to Bidders
- Annex II Bid Data Sheet
- Annex III General Terms and Conditions
- Annex IV Special Conditions
- Annex V Schedule of Requirements
- Annex VI Bid Submission Form
- Annex VII Price Schedule
- Annex VIII Bid Securing Declaration.

3. Bids must be delivered to the following address on or before 11am (local Jerusalem time) on 15<sup>th</sup> April 2010. Late bids shall be rejected.

Khaled Shahwan  
Deputy Special Representative (Operations)  
UNDP/PAPP  
4A Ya'qubi Street  
East Jerusalem

Late bids shall be rejected.

4. Bids will be opened in the presence of Bidders' Representatives, who chose to attend at the address, date and time indicated in the Bidding Documents.

5. This letter is not to be construed in any way as an offer to contract with your firm.

Yours sincerely,

  
Emma Creighton  
Procurement Specialist  
UNDP/PAPP



## Annex I

### INSTRUCTIONS TO BIDDERS

#### A. Introduction

1. **General:** The Purchaser invites Sealed Bids for the supply of goods to UNDP.
2. **Eligible Bidders:** Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design specifications, and other documents to be used for the procurement of goods to be purchased under this Invitation to Bid.
3. **Cost of Bid:** The Bidder shall bear all costs associated with the preparation and submission of the Bid, and the procuring UN entity will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the solicitation.

#### B. Solicitation Documents

4. **Examination of Solicitation Documents:** The Bidder is expected to examine all corresponding instructions, forms, terms and specifications contained in the Solicitation Documents. Failure to comply with these documents will be at the Bidder's risk and may affect the evaluation of the Bid.
5. **Clarification of Solicitation Documents:** A prospective Bidder requiring any clarification of the Solicitation Documents may notify the procuring entity in writing. The response will be made in writing to any request for clarification of the Solicitation Documents that it receives earlier than two weeks prior to the Deadline for the Submission of Bids. Written copies of the response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective Bidders that received the Solicitation Documents.
6. **Amendments of Solicitation Documents:** No later than two weeks prior to the Deadline for Submission of Bids, the procuring entity may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, amend the Solicitation Documents. All prospective Bidders that have received the Solicitation Documents will be notified in writing of any amendments. In order to afford prospective Bidders reasonable time in which to take the amendments into account in preparing their offers, the procuring entity may, at its discretion, extend the Deadline for the Submission of Bids.

#### C. Preparation of Bids

7. **Language of the Bid:** The Bid prepared by the Bidder and all correspondence and documents relating to the Bid exchanged by the Bidder and the procuring entity shall be written in the language indicated on the Bid Data Sheet.
8. **Documents Comprising the Bid:**  
The Bid must comprise the following documents:
  - (a) a Bid Submission form;
  - (b) a Price Schedule completed in accordance with the Annexure V, VI and VIII and clause 11 of Instructions to Bidders;
  - (c) documentary evidence established in accordance with clause 9 of Instructions to Bidders that the Bidder is eligible to and is qualified to perform the contract if its Bid is accepted,



- (d) documentary evidence established in accordance with clause 10 of Instructions to Bidders that the goods and ancillary services to be supplied by the Bidder are eligible goods and services and conform to the Bidding Documents;

**9. Documents Establishing Bidder's Eligibility and Qualifications:**

The Bidder shall furnish evidence of its status as qualified Supplier. The documentary evidence of the Bidder's qualifications to perform the contract if its Bid is accepted shall be established to the Purchaser's satisfaction:

- (a) that, in the case of a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorised by the goods' manufacturer or producer to supply the goods in the country of final destination.
- (b) that the Bidder has the financial, technical, and production capability necessary to perform the contract.

**10. Documents Establishing Goods' Conformity to Bidding Documents:**

The Bidder shall also furnish as part of its Bid, documents establishing the conformity to the Bidding Documents of all goods and related services which the Bidder proposes to supply under the contract.

The documentary evidence of conformity to the Bidding Documents may be in the form of literature, drawings, and data, and shall consist of:

- (a) A detailed description of the essential technical and performance characteristics of the goods;
- (b) A list giving full particulars, including available sources and current prices of spare parts, special tools, etc, necessary for the proper and continuing functioning of the goods for a period to be specified in the Bid Data Sheet, following commencement of the use of the goods.

- 11. Bid Currencies/Bid Prices:** All prices shall be quoted in US dollars or any other convertible currency. The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total Bid Price of the goods it proposes to supply under the contract.

- 12. Period of Validity of Bids:** Bids shall remain valid for 120 days after the date of Bid Submission prescribed by the procuring UN entity pursuant to clause 16 of Instructions to Bidders. A Bid valid for a shorter period may be rejected as non-responsive pursuant to clause 20 of Instructions to Bidders. In exceptional circumstances, the procuring UN entity may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. Bidders granting the request will not be required nor permitted to modify their Bids.

**13. Bid Security:**

- (a) The Bidder shall furnish as part of its Bid a Bid Security to the Purchaser in the amount specified in the Bid Data Sheet.
- (b) The Bid Security is to protect the Purchaser against the risk of the Bidder's conduct which would warrant the security's forfeiture, pursuant to Clause 13(g) below.
- (c) The Bid Security shall be denominated in the currency of the Purchase Order or in a freely convertible currency and shall be in one of the following forms:
- i. bank guarantee or irrevocable letter of credit, issued by a reputable bank located in the purchaser's country or abroad, and in the form provided in these Solicitation Documents, or,
  - ii. cashier's cheque, or certified cheque.

- (d) Any Bid not secured in accordance with Clauses 13 a) and 13 c) above will be rejected by the Purchaser as non-responsive pursuant to clause 20 of Instructions to Bidders.
- (e) Unsuccessful Bidder Bid Security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of Bid Validity prescribed by the Purchaser pursuant to clause 12 of instructions to Bidders.
- (f) The successful Bidder's Bid Security will be discharged or returned upon the Bidder signing the Purchase Order, pursuant to clause 26 of Instructions to Bidders, and furnishing the Performance Security, pursuant to clause 27 of Instructions to Bidders.
- (g) The Bid Security may be forfeited:
  - i. If a Bidder withdraws its offer during the period of the Bid Validity specified by the Bidder on the Bid Submission Form, or,
  - ii. In the case of a successful Bidder, if the Bidder fails to:
    - sign the Purchase Order in accordance with Clause 26 of Instructions to Bidders, or,
    - furnish Performance Security in accordance with Clause 27 of Instructions to Bidders.

#### **D. Submission of Bids**

14. **Format and Signing of Bid:** The Bidder shall prepare two copies of the Bid, clearly marking each "Original Bid" and "Copy of Bid" as appropriate. In the event of any discrepancy between them, the original shall govern. The two copies of the Bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorised to bind the Bidder to the contract. A Bid shall contain no interlineations, erasures, or overwriting except, as necessary to correct errors made by the Bidder, in which case such corrections shall be initialled by the person or persons signing the bid.
15. **Sealing and Marking of Bids:**
- 15.1 The Bidder shall seal the original and each copy of the Bid in separate envelopes, duly marking the envelopes as "ORIGINAL" and "COPY". The envelopes shall then be sealed in an outer envelope.
- 15.2 The inner and outer envelopes shall:
- (a) be addressed to the Purchaser at the address given in section I of these Solicitation Documents; and
  - (b) make reference to the "subject" indicated in section I of these Solicitation Documents, and a statement: "DO NOT OPEN BEFORE", to be completed with the time and the date specified in section I of these Solicitation Documents for Bid Opening pursuant to clause 16 of Instructions to Bidders.
- 15.3 The inner and outer envelopes shall also indicate the name and address of the Bidder to enable the Bid to be returned unopened in case it is declared "late".
- 15.4 If the outer envelope is not sealed and marked as required by clause 15.2 of Instructions to Bidders, the Purchaser will assume no responsibility for the Bid's misplacement or premature opening.
16. **Deadline for Submission of Bids/Late Bids:**
- 16.1 Bids must be delivered to the office on or before the date and time specified in section I of these Solicitation Documents.
- 16.2 The Purchaser may, at its discretion, extend this deadline for the submission of the bids by amending the Bidding Documents in accordance with clause 6 of Instructions to Bidders, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
- 16.3 Any Bid received by the Purchaser after the Deadline for Submission of Bids will be rejected and returned unopened to the Bidder.

17. **Modification and Withdrawal of Bids:** The Bidder may withdraw its Bid after submission, provided that written notice of the withdrawal is received by the procuring UN entity prior to the deadline for submission. No Bid may be modified after passing of the Deadline for Submission of Bids. No Bid may be withdrawn in the interval between the Deadline for Submission of Bids and the expiration of the Period of Bid Validity.

## **E. Opening and Evaluation of Bids**

### **18. Opening of Bids:**

- 18.1 The Purchaser will open all Bids in the presence of Bidders' Representatives who choose to attend, at the time, on the date, and at the place specified in section I of this Solicitation Document. The Bidders' Representatives who are present shall sign a register evidencing their attendance.
- 18.2 The bidders' names, Bid Modifications or withdrawals, bid Prices, discounts, and the presence or absence of requisite Bid Security and such other details as the purchaser, at its discretion, may consider appropriate, will be announced at the opening. No Bid shall be rejected at Bid Opening, except for Late Bids, which shall be returned unopened to the Bidder pursuant to clause 20 of Instructions to Bidders.
- 18.3 Bids (and modifications sent pursuant to clause 17 of Instructions to Bidders) that are not opened and read out at Bid Opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn Bids will be returned unopened to the Bidders.
- 18.4 The Purchaser will prepare minutes of the Bid Opening.

19. **Clarification of Bids:** To assist in the examination, evaluation and comparison of Bids the procuring UN entity may at its discretion ask the Bidder for clarification of its Bid. The request for clarification and the response shall be in writing and no change in price or substance of the Bid shall be sought, offered or permitted.

### **20. Preliminary Examination:**

- 20.1 Prior to the detailed evaluation, the Purchaser will determine the substantial responsiveness of each Bid to the Invitation to Bid (ITB). A substantially responsive Bid is one which conforms to all the terms and conditions of the ITB without material deviations.
- 20.2 The Purchaser will examine the bids to determine whether they are complete, whether any computational errors have been made, whether the documents have been properly signed, and whether the bids are generally in order.
- 20.3 Arithmetical errors will be rectified on the following basis: If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the Bidder does not accept the correction of errors, its Bid will be rejected. If there is a discrepancy between words and figures the amount in words will prevail.
- 20.4 A Bid determined as not substantially responsive will be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the non-conformity.

21. **Conversion to Single Currency:** To facilitate evaluation and comparison, the Purchaser will convert all Bid Prices expressed in the amounts in various currencies in which the Bid Prices are payable to US dollars at the official UN exchange rate on the last day for Submission of Bids.

22. **Evaluation of Bids:** Determination of compliance with the Solicitation Documents is based on the content of the Bid itself without recourse to extrinsic evidence.



Evaluation Criteria	
1.1	Compliance with pricing conditions set in the ITB.
1.2	Compliance with requirements relating to technical design features or the product's ability to satisfy functional requirements.
1.3	Compliance with Special and General Conditions specified by these Solicitation Documents.
1.4	Compliance with start-up, delivery or installation deadlines set by the procuring entity.
1.5	Demonstrated ability to comply with critical provisions such as execution of the Purchase Order by honouring the tax-free status of the UN.
1.6	Demonstrated ability to honour important responsibilities and liabilities allocated to Supplier in this ITB (e.g. performance guarantees, warranties, or insurance coverage, etc).
1.7	Proof of after-sales service capacity and appropriateness of service network.

#### F. Award of Contract

23. **Award Criteria:** The procuring UN entity will Issue the Purchase Order to the lowest priced technically qualified Bidder. The Purchaser reserves the right to accept or reject any Bid, to annul the solicitation process and reject all Bids at any time prior to award of purchase order, without thereby incurring any liability to the affected Bidder(s) or any obligation to provide information on the grounds for the purchaser's action.
24. **Purchaser's Right to Vary Requirements at Time of Award:** The Purchaser reserves the right at the time of making the award of contract to increase or decrease by up to 15 % the quantity of goods specified in the Schedule of Requirements without any change in unit price or other terms and conditions.
25. **Notification of Award:** Prior to the expiration of the period of Bid Validity, the Purchaser will send the successful Bidder the Purchase Order. The Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this purchase order, as herein specified. Acceptance of this Purchase Order shall affect a contract between the parties under which the rights and obligations of the parties shall be governed solely by the terms and conditions of this purchase order.
26. **Signing of the Purchase Order:** Within 30 days of receipt of the Purchase Order the successful Bidder shall sign, date and return it to the purchaser.
27. **Performance Security:** The successful Bidder shall provide the Performance Security on the Performance Security Form provided for in these Solicitation Documents, within 30 days of receipt of the Purchase Order from the purchaser.

Failure of the successful Bidder to comply with the requirement of clause 26 or clause 27 of Instructions to Bidders shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security, in which event the Purchaser may make the award to the next lowest evaluated Bidder or call for new Bids.

**Annex II**  
**BID DATA SHEET**

The following specific data for the goods/ services to be procured shall complement, supplement, or amend the provisions in the Instruction to Bidders. Whenever there is a conflict, the provisions herein shall prevail over those in the Instructions to Bidders.

Relevant clause(s) of Instruction to Bidders	Specific data complementing, supplementing, or amending instructions to Bidders
Language of the Bid	English
Clarifications	<p>Clarifications should be requested in writing by sending an e-mail to: Proc3.papp@undp.org</p> <p>All answers to clarifications received before 25/03/2010 will be posted on the designated website on 30/03/2010. No further clarifications will be accepted after 26/03/2010.</p> <p>All answers to clarifications will be posted at the following web site <a href="http://www.undp.ps/en/aboutundp/forms.html">http://www.undp.ps/en/aboutundp/forms.html</a></p>
Bid Price	All prices shall be quoted in USD \$. However, UNDP/PAPP reserves the right to pay in shekels according to the United Nations Prevailing rate of exchange at the date of payment.
Documents comprising the bid	<p>The following documents should be submitted by the bidder:</p> <ul style="list-style-type: none"> <li>(a) Bid Submission Form (Annex VI)</li> <li>(b) Price Schedule (Annex VII)</li> <li>(c) Written power of attorney, authorising the signatory of the bid to commit the bidder.</li> <li>(d) Bid securing declaration (Annex VIII)</li> <li>(e) All documents listed below labelled as "Documents Establishing Bidder's Eligibility &amp; Qualifications".</li> </ul>
Documents Establishing Bidder's Eligibility & Qualifications	<ul style="list-style-type: none"> <li>(a) Business registration certificate to reflect minimum five (5) years in the security field.</li> <li>(b) Valid registration with Ministry of Finance and VAT Clearance certificates (for Palestinian suppliers)</li> <li>(c) Letter of authorization for selling and maintaining the product where applicable. This letter is required especially for the X-Ray machines, metal detector (gate) and Motorola/Thuraya or any equivalent equipment.</li> <li>(d) Company Profile</li> <li>(e) List of minimum two (2) corporate clients with contact details demonstrating delivery of similar products of high value and provision of after sale services.</li> <li>(f) Audited financial accounts for the past 3 fiscal years. UNDP/PAPP will check the financial accounts to compute the quick ratio. Quick ratio tests the company's financial strength and liquidity by calculating a company's liquid assets in proportion to its liabilities. Bidders with a quick ratio of less than one (1) will be disregarded.</li> <li>(g) Information regarding any litigation, current or during the last 5 years in which the bidder was/is involved, the parties concerned and the disputed amounts and awards.</li> <li>(h) List of sub-offices in Jerusalem, West Bank and Gaza to include address,</li> </ul>



	<p>telephone, mobile, fax and contact person. The sub-offices role is to serve and maintain a direct contact and follow up with UNDP/PAPP offices and projects during delivery, maintenance, warranty and after sale service in Jerusalem, West Bank and Gaza Strip. Bidders must demonstrate their ability to perform in the said geographical areas.</p> <p>(i) Curriculum vitae for the key personnel such as executive manager, accountant and specialist technicians with five (5) years experience as a minimum in their field of speciality.</p> <p>(j) Full data sheets for all items.</p> <p>(k) ISO certifications (9000 and 14000)</p> <p>(l) Details of warranty and available after sale services for all items quoted for.</p>		
Bid Validity Period.	<input checked="" type="checkbox"/> 120 days <input type="checkbox"/> If different, specify.....		
Bid Security	<input checked="" type="checkbox"/> Not Required <input type="checkbox"/> Required. (Instead bidders must sign the bid securing declaration form attached as Annex VIII.)		
Bids to be marked:	<p>From: Supplier's Name, address and telephone number.          To: UNDP/PAPP Office-Jerusalem          4A Yakubi St., 91191,          P.O. Box: 51359</p> <p><b>"ITB – 2010 – 004: Long term agreement for the provision of Security Items"</b>.          "NOT to be opened before 15<sup>th</sup> April 2010, 11:30 hrs Jerusalem local Time"</p>		
Opening of Bids:	<p>Bids will be opened in the presence of Bidders' Representatives, who choose to attend, at 11:30 hrs on 15<sup>th</sup> April 2010 at the following address:          UNDP/PAPP Office-Jerusalem, 4A Yakubi St., 91191, P.O. Box: 51359</p>		
Preliminary Examination – completeness of bid.	<p>Bidders are allowed to quote for one package or more. However, partial bids are not permitted.</p>		
Purchaser's Right to Vary Requirements at Time of Award	<input type="checkbox"/> 15% increase or decrease	<input checked="" type="checkbox"/> Condition waived	<input type="checkbox"/> Condition applies but change limit to .....%



### **Annex III**

#### **General Terms and Conditions**

#### **1. ACCEPTANCE OF THE PURCHASE ORDER**

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

#### **2. PAYMENT**

- 2.1 UNDP shall, on fulfilment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

#### **3. TAX EXEMPTION**

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
- 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

#### **4. RISK OF LOSS**

Risk of loss, damage to or destruction of the goods shall be governed in accordance with DDU Incoterms 2000, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

#### **5. EXPORT LICENCES**

Notwithstanding any INCOTERM 2000 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

#### **6. FITNESS OF GOODS/PACKAGING**

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are



ordinarily used and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

**7. INSPECTION**

7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.

7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

**8. INTELLECTUAL PROPERTY INFRINGEMENT**

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

**9. RIGHTS OF UNDP**

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

- a) Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.
- b) Refuse to accept delivery of all or part of the goods.
- c) Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

**10. LATE DELIVERY**

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

**11. ASSIGNMENT AND INSOLVENCY**

11.1 The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.

11.2 Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

**12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM**

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

**13. PROHIBITION ON ADVERTISING**



The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

**14. CHILD LABOUR**

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

**15. MINES**

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

**16. SETTLEMENT OF DISPUTES**

**16.1 Amicable Settlement**

The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.

**16.2 Arbitration**

Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

**17. PRIVILEGES AND IMMUNITIES**

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

**Annex IV**  
**Special Conditions**

The following Special Conditions shall complement, supplement, or amend the General Conditions. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions.

<b>Warranty/Guarantee</b>		
X Applies	<input type="checkbox"/> Does not apply	If, within 12 months after the goods have been put into service, any defects are discovered or arise in the normal course of usage, the Supplier shall remedy the defect either by replacement or by repair.
<b>Liquidated damages</b>		
X Applies	<input type="checkbox"/> Does not apply	If the Supplier fails to supply the specified goods /services within the time period(s) stipulated by the purchase order, the Purchaser shall, without prejudice to its other remedies under the contract, deduct from the Purchase Order price, as liquidated damages, a sum equivalent to 10 percent of the price of the delayed goods/services for each day of delay until actual delivery, up to a maximum deduction of 10 percent of the delayed goods Purchase Order price. Once the maximum is reached, the Purchaser may consider termination of the Purchase Order
<b>Performance Security</b>		
<input type="checkbox"/> Applies	X Does not apply	a) Within 30 days of receipt of the Purchase Order from the purchaser, the successful Bidder shall furnish a Performance Security to the Purchaser in the amount of 10% of the Purchase Order Value. b) The Performance Security shall be valid until a date 30 days from the date of Issue of a Satisfactory Certificate of Inspection and Testing by the procuring UN entity. c) The proceeds of the Performance Security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the contract. d) The Performance Security shall be denominated in the currency of the Purchase Order and shall be in one of the following form of a bank guarantee or irrevocable letter of credit, issued by a reputable bank located in the purchaser's country or abroad in the form provided in these Solicitation Documents. e) The Security will be returned to the Supplier within 30 days of completion of the Purchase order, including any warranty obligation.
X Applies	<input type="checkbox"/> Does not apply	Bidders must quote one price per item meeting tender requirements. Other options for the same item will be disregarded. Full package or packages will be awarded to the lowest responsive evaluated bidder/s.

X Applies <input type="checkbox"/> Does not apply	The goods must be new and free from any defects.
X Applies <input type="checkbox"/> Does not apply	Warranty duration for all goods should not be less than One (1) year from date of satisfactory acceptance.
<input type="checkbox"/> Applies      X Does not apply	A maintenance guarantee is required to be submitted that is equivalent to 5% of the resulted purchase order valid for two years from date of final delivery and satisfactory acceptance of all goods.
X Applies <input type="checkbox"/> Does not apply	Bidders must quote for familiar and reliable brands and models introduced to the local market through corporate clients for at least two years. Evidences should be provided.
LTA duration	This tender aims to establish a Long Term Agreement (LTA) with a single supplier for a minimum period of one year. The LTA will be subject to extension based on good performance and upon mutual agreement for up to 3 years. All unit prices of the resulted LTA/s must be maintained to cover the duration of the LTA.
Amendment to the LTA	The LTA should be amended when required to reflect higher specifications or new models while maintaining same unit prices. If a decrease in price happens for any reason, supplier should notify UNDP/PAPP and the reduced prices should prevail. In the event an item or items are discontinued, supplier has to replace the item/s with similar or higher specifications at no extra charges.
ISO standards	Offered goods should be in compliance with ISO standards 9000 and 14000.
Winning bidder	<p>Winning bidder is the bidder who:</p> <ol style="list-style-type: none"> <li>1-Quotes for full package or packages.</li> <li>2- Responsive to all tender requirements.</li> <li>3-The first lowest in price.</li> <li>4- Has the technical and financial capabilities to deliver, install and provide after sale services in at least Jerusalem and West Bank.</li> </ol> <p>Due to Gaza current situation, it is most likely that separate LTA/s will be concluded with Gaza suppliers unless first lowest winning supplier proves his ability to perform in Gaza in terms of delivery, installation and maintenance.</p>

## SCHEDULE OF REQUIREMENTS

This tender aims to establish a long term agreement for the provision of security items for a minimum period of one year subject to extension for two subsequent years based on good performance and if mutually agreed by both parties.

Bidders are expected to quote for one package or more. Partial bid for a single package/s is not accepted and will be rejected.

Bidders are requested to base their pricing on the following estimated total order volume of the last 12 months period which was USD 450,000,000. This number may however increase if other UN agencies decide to use the resulted LTA. The resulted LTA is the sole property of UNDP/PAPP and no other party can use it without prior official approval from UNDP/PAPP. The estimates are provided in good faith and shall not in any way be deemed to be a commitment on the part of UNDP/PAPP regarding any quantity for future purchases.

UNDP/PAPP does not warrant that any quantity will be purchased during the terms of the agreement/s.

User guides and catalogues for all security items must be in English Language.

### List of requirements

<b><u>Package 1</u></b>		
<b>1. Communication Equipment</b>		
#	Description	Specification
1.1	Motorola VHF Hand Held Radio GP388 with Programming (standard in UNDP; therefore options will not be accepted)	<ul style="list-style-type: none"> <li>• Signaling: Private line and 5 tone selective signaling</li> <li>• Channel Scan: allows activity on different communications channel to be monitored and answered</li> <li>• Voice Operated Transmit VOX</li> <li>• Emergency Signaling</li> <li>• Lone worker: the radio enter emergency mode if the user does not respond to warning signal</li> <li>• Whisper: heard clearly</li> <li>• Call Forward : allow to forward call to another user</li> <li>• User Information: provide separate distinctive tones plus name for incoming calls</li> <li>• Ease of use</li> <li>• Status Calls: Pre-defined text messages</li> <li>• Weight(gm): 265</li> <li>• Protection provided for shock and Vibration, dust and humidity</li> <li>• Frequency: VHF 136-174MHZ UHF1: 403-470MHZ</li> <li>• Average battery life: low power &gt;9 hours High power &gt;7 hour</li> </ul>

1.2	<p>Motorola VHF          Motorola Mobile          Radio with full          accessories GM360</p> <p>(standard in UNDP;          therefore options will          not be accepted)</p>	<ul style="list-style-type: none"> <li>• Signaling: Private line and 5 tone selective signaling</li> <li>• Emergency Signaling</li> <li>• Lone worker: the radio enter emergency mode if the user does not respond to warning signal</li> <li>• User Information: provide separate distinctive tones plus name for incoming calls</li> <li>• Ease of use</li> <li>• Status Calls: Pre-defined text messages</li> <li>• Channel Scan: allows activity on different communications channel to be monitored and answered</li> <li>• Voice Operated Transmit VOX</li> <li>• Call Forward : allow to forward call to another user</li> <li>• External Alarm: activate the vehicle horn and/or lights on receipt of an incoming call, you don't miss a call even when away from your car</li> <li>• DTMF: the radio has access to a phone system and you are utilizing an enhanced keypad microphone, you can make phone calls from your radio</li> <li>• Memory channel: may program me up to two memory channel buttons, so quick access to frequency used channels</li> <li>• Car Radio mute: Automatically mutes you're in-car audio</li> <li>• Internal loudspeaker.</li> <li>• system to calls to be heard</li> <li>• Data Capable: a modem can be fitted inside a special expansion head.</li> <li>• Frequency: VHF 136-174MHZ            UHF1: 403-470MHZ</li> <li>• Up to 255 channels, 25 watt output</li> <li>• 7 programmable buttons, 3 status LEDs            Voice storage function (voice mail) and scanning.</li> </ul>
1.3	<p>Motorola VHF Base          Station Complete          (standard in UNDP;          therefore options will          not be accepted)</p>	<ul style="list-style-type: none"> <li>• GM360 Mobile Radio</li> <li>• Desktop microphone</li> <li>• Desktop Tray with loudspeaker</li> <li>• Power Supply</li> <li>• Fiber Glass Antenna</li> <li>• RF Cable</li> </ul>
1.4	<p>Handheld satellite          terminal Thuraya or          equivalent</p>	<ul style="list-style-type: none"> <li>• Portable terminal with an easy-to-use interface and favorable dimensions for handheld and mobile operations; satellite only, built-in GPS receiver</li> <li>• Proprietary interface for USB connection to PC</li> <li>• 9.6 kbps switched circuit, 60/15 kbps GPRS, 160 character SMS</li> <li>• Battery life time; 40h standby, 2.4h at typical use</li> <li>• Small size handheld terminal with an easy-to-use interface and a favorable size for hand-carry and portable operations. Can also be used for small office satellite phone connectivity with the appropriate docking station.</li> <li>• Requires an activation of a SIM card to access the network.</li> <li>• Users are encouraged to get acquainted with airtime rates and monthly recurrent charges.</li> </ul>
1.5	<p>GPS receiver, basic          Garmin or equivalent</p>	<ul style="list-style-type: none"> <li>• PC/USB interface cable</li> <li>• Wrist strap</li> </ul>

		<p>Belt clip with button</p> <ul style="list-style-type: none"> <li>• Quick start guide</li> <li>• English Owner's manual</li> <li>• For use in vehicle.</li> <li>• Capacity to store up to 500 waypoints/icons, with name and graphic symbols and 50 reversible routes with up to 250 points each.</li> <li>• Receiver: 12 parallel channel GPS receiver continuously tracks and uses up to 12 satellites.</li> <li>• Power: 2 AA batteries (not included). Battery life: Up to 28 hours.</li> <li>• Display: 38mm x 56mm, high-resolution, FSTN (160 x 240 pixels).</li> <li>• Waterproof</li> </ul>
1.6	GPS receiver, advanced or equivalent	<ul style="list-style-type: none"> <li>• GPS receiver with: 64 MB microSD card, belt clip, USB interface cable, map Source Trip &amp; Waypoint Manager CD, lanyard, owner's manual, quick-start guide</li> <li>• Supports English.</li> <li>• Big 256-color screen, high-level worldwide map with political boundaries and major cities.</li> <li>• Internal memory is preloaded with a marine point database</li> <li>• Waypoints, routes, automatic tracking logs, built-in sun/moon calculations</li> <li>• USB connection to PC, microSD card, runs on two AA batteries (not included), battery life typically 18 hours up to 30 hours with battery saving enabled, waterproof case</li> <li>• Operating temperature range -15°C to 70°C</li> </ul>

<b><u>Package 2</u></b>	
<b>Fire Alarm, Public Address, Control Access, Intruder / Burglar, Intercom System, Video Phone, CCTV system and IP monitoring Systems</b>	
#	Description
<b>2. Fire Alarm System</b>	
<b>2.1 Conventional Fire Alarm System</b>	
2.1.1	Supply, install, connect and commission conventional fire alarm system, including all required works, conduits, cables (fire proof 2*1.5mm <sup>2</sup> ), PVC trunks, wires and fittings.
2.1.2	Conventional fire alarm control panel 4 zones with batteries and charger.
2.1.3	Conventional fire alarm control panel 8 zones with batteries and charger.
2.1.4	Conventional fire smoke detector
2.1.5	Conventional fire heat detector
2.1.6	Manual call point ( Break glass)
2.1.7	Researchable battery
2.1.8	Indoor siren
2.1.9	Outdoor siren with flasher
2.1.10	Dealer voice message
<b>2.2 Analog Addressable Fire Alarm System</b>	
2.2.1	Supply, install, connect and commission addressable fire alarm system, including all required works, conduits, cables (fire proof 2*1.5mm <sup>2</sup> ), PVC trunks, wires and fittings.
2.2.2	Analog addressable fire alarm control panel 1 loop with batteries and charger.
2.2.3	Analog addressable fire alarm control panel 2 loops with batteries and charger.
2.2.4	Analog addressable fire alarm control panel 3 loops with batteries and charger.
2.2.5	Analog addressable break glass unit including back box
2.2.6	Analog addressable photo optical smoke detector
2.2.7	Analog addressable heat detector
2.2.8	Analog addressable smoke beam detector includes transmitter and receiver.
2.2.9	Analog addressable smoke duct detector
2.2.10	Audio-Visual electronic fire strobe with addressable interface modular base.
2.2.11	Audio-Visual electronic fire strobe with addressable interface modular base IP-65.
2.2.12	Automatic dialer with speech processor ,24 V
2.2.13	Short circuit isolator (SCI)
<b>3. Public address system (paging system)</b>	
3.1	Supply , install , connect and commission addressable public address / evacuation system, including all required works, conduits, cables, PVC trunks, wires and fittings.
3.2	Rack P.A system (digital) not less than 120W(RMS)
3.3	Rack P.A system (digital) not less than 200W(RMS)
3.4	9/6 watt ceiling loudspeaker, 8" round with metal grille, screw mount.
3.5	75 W. outdoor weather proof type load speaker.
3.6	Digital call station with 2 zones and priority with microphones
3.7	Digital call station with 4 zones and priority with microphones
3.8	Digital call station with 6 zones and priority with microphones
<b>4. Control Access System</b>	
4.1	Supply, install, connect, test and commission a Control Access System including conduits, PVC trunks, cables, power supply, and all accessories.

4.2	Access door HID ProxPoint Reader
4.3	Controller for 2 access readers with software
4.4	Controller for 4 access readers with software
4.5	Magnetic door lock (300Kg)
4.6	Door holder
4.7	Exit push button
<b>5. Intruder / Burglar Alarm</b>	
<b>5.1 Wire Burglar Alarm System</b>	
5.1.1	Supply, install, connect, test and commission Wire Burglar Alarm System including conduits, PVC trunks, cables, power supply, and all accessories.
5.1.2	Control panel system 8 zones expandable with 8 hrs batteries and charger.
5.1.3	Ditto, but 16 zones
5.1.4	Ditto, but 32 zones
5.1.5	Ditto, but 48 zones
5.1.6	Ditto, but 128 zones
5.1.7	Keypad LCD display
5.1.8	Indoor siren
5.1.9	Outdoor siren
5.1.10	Infra Red motion detector
5.1.11	Smoke detector
5.1.12	Verbal message board
<b>5.2 Wireless Burglar Alarm System</b>	
5.2.1	Supply, install, connect, test and commission Wireless Burglar Alarm System including conduits, PVC trunks, cables, power supply, and all accessories.
5.2.2	Control Panel 8/16 zones with 8 hrs batteries and charger.
5.2.3	Keypad LCD display
5.2.4	RX receiver
5.2.5	Wireless motion detector
5.2.6	Wireless smoke detector
5.2.7	Indoor siren
5.2.8	Outdoor siren
5.2.9	Verbal message board
<b>6. Intercom System</b>	
<b>6.1 Conventional Intercom System</b>	
6.1.1	Supply , install , connect and commission Conventional Intercom system, including all required works, conduits, PVC trunks, cables, transformers, wires and fittings.
6.1.2	Indoor Intercom Unit
6.1.3	Outdoor Intercom Unit
<b>6.2 Video Phone System</b>	
6.2.1	Supply, install, connect and commission video phone system, including all required works, conduits, PVC trunks, cables, transformers, wires and fittings.
6.2.2	B/W, Indoor video phone unit
6.2.3	B/W, Outdoor video phone unit
6.2.4	Color, Indoor video phone unit

6.2.5	Color, Outdoor video phone unit
<b>7. CCTV system and IP monitoring</b>	
7.1.1	Supply, install, connect and commission CCTV system, including all required works, conduits, PVC trunks, cables, transformers, wires and fittings.
7.1.2	Indoor type, 1/3" high resolution fixed colour camera, Day/Night, 500 TV lines 0.2 LUX @ F1.02, including cables, Auto iris lens, power supply and all other accessories.
7.1.3	Outdoor type, 1/3" high resolution fixed colour camera, Day/Night, 500 TV lines 0.2 LUX @ F1.02, including cables, Auto iris lens, power supply, housing and all other accessories.
7.1.4	Indoor type 1/3" high resolution fixed IP color camera, 540 TV lines 0.2 LUX @ F1.02, including cables, Auto iris varifocal lens 2.8mm-10mm
7.1.5	Ditto, but external with water proof cover 5mm-50mm autoiris varifocal lens
7.1.6	Digital Video Recorder DVR 32 channels, 32 wired coaxial channels or 16 wired coaxial channels and 32 IP channels, Video recorder 2 Terra Byte ,DVD writer, operating software's, including cables, wires, conduits, boxes, control equipment.
7.1.7	Digital recording system card for 16 camera 120 fps
7.1.8	Digital recording system card for 16 camera 240 fps
7.1.9	Digital recording system card for 16 camera 480 fps
7.1.10	Color Multiplexer 16 channels
7.1.11	Video Amplifier
7.1.12	LCD monitor 21"

<b>Package 3</b>		
<b>8. Safety and Security Supplies</b>		
#	Description	Specification
8.1	Helmets	<ul style="list-style-type: none"> <li>• Full Ballistic protection</li> <li>• Movable comfort pads for customized sizing</li> <li>• Available in all ballistic levels</li> <li>• UN light blue with logo</li> <li>• Light weight</li> <li>• Full ballistic protection level (3A) and level (4)</li> </ul>
8.2	Flack jackets	<ul style="list-style-type: none"> <li>• Full ballistic protection 3A level and level (4)</li> <li>• Ceramic tiles, neck, side and lower body</li> <li>• Front, back, neck and side cover</li> <li>• Available in all ballistic levels</li> <li>• Fully tropical.</li> <li>• UN light blue with logo</li> <li>• Removable and washable outer cover</li> <li>• Over shoulder, collar, groin protection(optional)</li> <li>• Adjustable side closure</li> <li>• Bullet proof protection in level IIIA with neck &amp; protection.</li> <li>• Color: UN blue</li> <li>• Size L/XL/XXL</li> <li>• Model name: MUV 155</li> </ul>
8.3	Rainwear	<ul style="list-style-type: none"> <li>• Water and wind proof</li> <li>• Light blue color with UN logo(front and back)</li> </ul>

		<ul style="list-style-type: none"> <li>• All sizes</li> <li>• Heavy duty zipper</li> <li>• Front + cover zipper</li> <li>• Made of very strong and multi layer material</li> <li>• Contracts at the hand and legs</li> <li>• Stiff stitches covered with ribbon and hot pasting</li> <li>• Strong material will not rub, light weight and flexible</li> </ul> <p>With pockets</p>
8.4	Flash light	<ul style="list-style-type: none"> <li>• Rechargeable</li> <li>• Over heating resistant</li> <li>• Lighting strength of 40,000 candles</li> <li>• Aluminum body-tough build, dent resistance</li> <li>• Shock resistant</li> <li>• Rechargeable battery</li> <li>• Run time : up to 1000hours</li> <li>• Super powerful</li> </ul>
8.5	First aid kit – office	<ul style="list-style-type: none"> <li>• 1 large cooling spray</li> <li>• 3 personal bandages</li> <li>• 5 sterile gauze pads- 7.5cm</li> <li>• 20 rolls of bandages</li> <li>• 1 plaster roll- 2.5cm</li> <li>• 1 pair of scissors</li> <li>• 30 pieces of adhesive band aid</li> <li>• 1 elastic bandage</li> <li>• 1 polydin paste-20gr</li> <li>• Fever &amp; pain relief (20 tablets)</li> <li>• 2 packs of cotton balls (10gr. each)</li> <li>• 1 pair of sterile latex gloves</li> <li>• 1 forehead thermometer</li> <li>• 1 box of children’s bandaid (20 pieces)</li> <li>• 1 roll of arterial tourniquet</li> <li>• 1 injury treatment kit</li> <li>• 2 packages of ear cotton sticks (80 pcs. each)</li> </ul>
8.6	First aid kit – vehicle	<ul style="list-style-type: none"> <li>• 3 pairs of Latex gloves – large size</li> <li>• 4 trauma bandages-(150mm x 200mm x4 mm)</li> <li>• 4 trauma bandages-(200mm x 300mm x6,5 mm)</li> <li>• 1 roll of elastoplasts (25mm)</li> <li>• 20 alcohol swabs</li> <li>• 1 thermal blanks (rescue sheet)</li> <li>• 1 pair of scissors</li> <li>• 1 torch with batteries</li> <li>• 4 conforming bandages (100mmx4,5mm)</li> <li>• 4 conforming bandages (150mmx4,5mm)</li> <li>• 100 gauze swabs (75mmx75mm)</li> <li>• 2 eye pads</li> <li>• 4 triangular bandages with safety pins</li> <li>• 1 oral airway size 4</li> <li>• 10 sterile dressing pads (100mm x100mm)</li> <li>• 1 neck collar- stiff/adjustable large</li> </ul>

8.7	Reflective jackets	<ul style="list-style-type: none"> <li>• High visibility</li> <li>• 2” grey reflecting tape</li> <li>• 2 large zippered cargo pockets</li> <li>• Breast pocket with ID holder</li> <li>• Nylon zipper</li> <li>• 3 adjusters on each side to fit all sizes</li> <li>• Available in orange color &amp; UN blue</li> </ul>
8.8	Safety boots	<ul style="list-style-type: none"> <li>• Water proof</li> <li>• All sizes</li> <li>• Resistant to oil, petrol, chemical and heat</li> <li>• Black or brown color</li> <li>• Front metal protection</li> </ul>
8.9	Hand held inspection mirror on wheels	<ul style="list-style-type: none"> <li>• Light weight hand held</li> <li>• All sizes</li> <li>• Outdoor use</li> <li>• Adjustable aluminum handle</li> <li>• With light and casters</li> </ul>
8.10	Safety and security signs	<ul style="list-style-type: none"> <li>• High visibility</li> <li>• Indoor and outdoor use</li> <li>• 2-3 mm thick</li> <li>• Colored</li> <li>• Standard size for office use</li> </ul>
8.11	Flare alert (Battery led)	<ul style="list-style-type: none"> <li>• Weather resistant</li> <li>• Compact and lightweight design</li> <li>• Dual lighting options</li> <li>• Magnetic base</li> <li>• Environment friendly</li> <li>• Easy to use</li> <li>• Affordable</li> <li>• Uses standard AA batteries</li> <li>• Brightness : 51 lumens</li> <li>• Crush resistance: 20,000 lb vehicle</li> <li>• Battery life: flash mode 30 hrs, steady mode 12 hours</li> <li>• Modes: double flash or steady</li> <li>• Batteries required: 4AA alkaline batteries</li> <li>• Specs: 3.75”x3.75”x1.75”, 8oz with 4 batteries</li> <li>• Colors: red, amber</li> <li>• No fumes</li> <li>• No dangerous hot flames</li> <li>• LED technology</li> </ul>

<b><u>Package 4</u></b>		
<b>9. Fire Extinguisher &amp; safety signs</b>		
#	Description	Specification
9.1	Fire Extinguisher	3kg/powder
9.2		6kg /powder
9.3		(ceiling) 6kg/powder
9.4		(ceiling) 12kg/powder
9.5		3 kg/Gas
9.6		6kg/gas
9.7	Signs	Exit - led
9.8		Exit - chain class led
9.9		Exit - down arrow
9.10		Exit - left+right
9.11		Exit - Left or right arrow
9.12		Elevator sign
9.13		Caution blaster

<b><u>Package 5</u></b>		
<b>10. X-Ray Machine and Metal detectors</b>		
#	Description	Specification
10.1	X-Ray Machine	<ul style="list-style-type: none"> <li>• Scan for small bags including backpacks, briefcases tunnel size of approximately 60cmx40cm</li> <li>• Capable to distinguish explosives and weapons</li> <li>• Scanner to be able mobile so therefore not desk mounted requires an ability to move if needed</li> <li>• Maximum overall size 160cm lengthx130cm heightx75cm</li> <li>• Reversible rollers</li> <li>• 17" color monitor</li> <li>• Ability to manage remotely</li> <li>• Ability to archive images</li> <li>• UPS</li> <li>• Autosensing</li> <li>• Operator training</li> <li>• Ethernet connection</li> <li>• Installation , programming and initial training.</li> </ul>
10.2	Metal detector (gate)	<ul style="list-style-type: none"> <li>• Outdoor use</li> <li>• Detector for weapons and access control</li> <li>• Personal small items like keys belts can pass through</li> <li>• Continuously active</li> <li>• Potable, light weight, simple to install</li> <li>• Installation, programming and initial training.</li> </ul>
10.3	Metal detector (hand-	<ul style="list-style-type: none"> <li>• Sensitivity to better than 0.1 grams detection mass</li> </ul>



	held)	<ul style="list-style-type: none"> <li>• Audio/visual alarm facility</li> <li>• Two position rocker switch</li> <li>• To be used for a wide range of material and people</li> <li>• General purpose</li> </ul>
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<b>Package 6</b>		
<b>11. Window blast film</b>		
#	Description	Specification
11.1	Window blast film per meter as per the detailed specifications attached as Annex A.	
11.2	Installation per meter.	



**Annex VI**  
**BID/PROPOSAL SUBMISSION FORM**

ITB – 2010 - 004

To: The procuring entity

Dear Sir / Madam,

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver [*description of goods*] in conformity with the said bidding documents for the sum of [*total bid amount in words and figures*] as may be ascertained in accordance with the Price Schedule attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by this Bid for a period of [number] days from the date fixed for opening of Bids in the Invitation to Bid, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We understand that you are not bound to accept any Bid you may receive.

Dated this . . . . .day of . . . . .[year].

.....  
Signature

.....  
[in the capacity of]

Duly authorised to sign the Bid for and on behalf of .....



**Annex VII**  
**PRICE SCHEDULE**

1. **Any Discount must be incorporated in the price offer of each item. "Separate and conditional discount will not be accepted ". Discount, if any, must be set in the price formula.**
2. All unit costs quoted must be exclusive of all taxes, since the United Nations, including its subsidiary organs, is exempt from taxes.
3. The format below shown should be used in preparing the Price Schedule. As shown below.
4. All bidders are requested to fill-in the prices in the below table. Please submit a soft copy of the below table to allow fast data entry along with the hard signed copy. In case of any discrepancy between the signed price schedule and the soft copy, the hard signed copy shall prevail.
5. All prices below should be on DDU basis to include loading, in-land transportation, un-loading, installation, programming, initial training, cabling, wiring, ducts and any relevant cost to have a fully functional device.

<b><u>Package 1</u></b>				
<b>1. Communication</b>				
#	Description	Unit Price in US\$	Total Price in US\$	Delivery Time in Days
1.2	Motorola VHF Hand Held Radio GP388 with Programming			
1.3	Motorola VHF Mobile Radio with full accessories GM360			
1.4	VHF Base Station Complete			
1.5	Handheld satellite terminal Thuraya or equivalent			
1.6	GPS receiver, basic Garmin or equivalent			
1.2	GPS receiver, advanced or equivalent			
<b>Total Price for Package 1</b>				

<b>Package 2</b>				
<b>Fire Alarm, Public Address, Control Access, Intruder / Burglar, Intercom System, Video Phone, CCTV system and IP monitoring Systems</b>				
#	Description	Unit Price in US\$	Total Price in US\$	Delivery Time in Days
<b>2. Fire Alarm System</b>				
<b>2.1 Conventional Fire Alarm System</b>				
2.1.1	Supply, install, connect and commission conventional fire alarm system, including all required works, conduits, cables (fire proof 2*1.5mm2), PVC trunks, wires and fittings.			
2.1.2	Conventional fire alarm control panel 4 zones with batteries and charger.			
2.1.3	Conventional fire alarm control panel 8 zones with batteries and charger.			
2.1.4	Conventional fire smoke detector			
2.1.5	Conventional fire heat detector			
2.1.6	Manual call point ( Break glass)			
2.1.7	Researchable battery			
2.1.8	Indoor siren			
2.1.9	Outdoor siren with flasher			
2.1.10	Dealer voice message			
<b>2.2 Analog Addressable Fire Alarm System</b>				
2.2.1	Supply, install , connect and commission addressable fire alarm system, including all required works, conduits, cables(fire proof 2*1.5mm2) , PVC trunks, wires and fittings.			
2.2.2	Analog addressable fire alarm control panel 1 loop with batteries and charger.			
2.2.3	Analog addressable fire alarm control panel 2 loops with batteries and charger.			
2.2.4	Analog addressable fire alarm control panel 3 loops with batteries and charger.			
2.2.5	Analog addressable break glass unit including back box			
2.2.6	Analog addressable photo optical smoke detector			
2.2.7	Analog addressable heat detector			
2.2.8	Analog addressable smoke beam detector include transmitter and receiver.			
2.2.9	Analog addressable smoke duct detector			
2.2.10	Audio-Visual electronic fire strobe with addressable interface modular base.			
2.2.11	Audio-Visual electronic fire strobe with addressable interface modular base IP-65.			
2.2.12	Automatic dialer with speech processor ,24 V			
2.2.13	Short circuit isolator (SCI)			
<b>3. Public address system</b>				
3.1	Supply , install , connect and commission addressable public address / evacuation system, including all required works,			

	conduits, cables, PVC trunks, wires and fittings.			
3.2	Rack P.A system (digital) not less than 120W(RMS)			
3.3	Rack P.A system (digital) not less than 200W(RMS)			
3.4	9/6 watt ceiling loudspeaker, 8” round with metal grille, screw mount.			
3.5	75 W. outdoor weather proof type load speaker.			
3.6	Digital call station with 2 zones and priority with microphones			
3.7	Digital call station with 4 zones and priority with microphones			
3.8	Digital call station with 6 zones and priority with microphones			
<b>4. Control Access System</b>				
4.1	Supply, install, connect, test and commission a Control Access System including conduits, PVC trunks, cables, power supply, and all accessories.			
4.2	Access door HID ProxPoint Reader			
4.3	Controller for 2 access readers with software			
4.4	Controller for 4 access readers with software			
4.5	Magnetic door lock (300Kg)			
4.6	Door holder			
4.7	Exit push button			
<b>5. Intruder / Burglar Alarm</b>				
<b>5.1 Wire Burglar Alarm System</b>				
5.1.1	Supply, install, connect, test and commission Wire Burglar Alarm System including conduits, PVC trunks, cables, power supply, and all accessories.			
5.1.2	Control panel system 8 zones expandable with 8 hrs batteries and charger.			
5.1.3	Ditto, but 16 zones			
5.1.4	Ditto, but 32 zones			
5.1.5	Ditto, but 48 zones			
5.1.6	Ditto, but 128 zones			
5.1.7	Keypad LCD display			
5.1.8	Indoor siren			
5.1.9	Outdoor siren			
5.1.10	Infra Red motion detector			
5.1.11	Smoke detector			
5.1.12	Verbal message board			
<b>5.2 Wireless Burglar Alarm System</b>				
5.2.1	Supply, install, connect, test and commission Wireless Burglar Alarm System including conduits, PVC trunks, cables, power supply, and all accessories.			
5.2.2	Control Panel 8/16 zones with 8 hrs batteries and charger.			
5.2.3	Keypad LCD display			
5.2.4	RX receiver			
5.2.5	Wireless motion detector			
5.2.6	Wireless smoke detector			

5.2.7	Indoor siren			
5.2.8	Outdoor siren			
5.2.9	Verbal message board			
<b>6. Intercom System</b>				
<b>6.1 Conventional Intercom System</b>				
6.1.1	Supply , install , connect and commission Conventional Intercom system, including all required works, conduits, PVC trunks, cables, transformers, wires and fittings.			
6.1.2	Indoor Intercom Unit			
6.1.3	Outdoor Intercom Unit			
<b>6.2 Video Phone System</b>				
6.2.1	Supply , install , connect and commission video phone system, including all required works, conduits, PVC trunks, cables, transformers, wires and fittings.			
6.2.2	B/W, Indoor video phone unit			
6.2.3	B/W, Outdoor video phone unit			
6.2.4	Color, Indoor video phone unit			
<b>7. CCTV system and IP monitoring</b>				
7.1.1	Supply , install , connect and commission CCTV system, including all required works, conduits, PVC trunks, cables, transformers, wires and fittings.			
7.1.2	Indoor type, 1/3" high resolution fixed colour camera, Day/Night, 500 TV lines 0.2 LUX @ F1.02, including cables, Auto iris lens, power supply and all other accessories.			
7.1.3	Outdoor type, 1/3" high resolution fixed colour camera, Day/Night, 500 TV lines 0.2 LUX @ F1.02, including cables, Auto iris lens, power supply, housing and all other accessories.			
7.1.4	Indoor type 1/3" high resolution fixed IP color camera, 540 TV lines 0.2 LUX @ F1.02, including cables, Auto iris varifocal lens 2.8mm-10mm			
7.1.5	Ditto, but external with water proof cover 5mm-50mm autoiris varifocal lens			
7.1.6	<u>Digital Video Recorder</u> DVR 32 channels, 32 wired coaxial channels or 16 wired coaxial channels and 32 IP channels, Video recorder 2 Terra Byte ,DVD writer, operating software's, including cables, wires, conduits, boxes, control equipment.			
7.1.7	Digital recording system card for 16 camera 120 fps			
7.1.8	Digital recording system card for 16 camera 240 fps			
7.1.9	Digital recording system card for 16 camera 480 fps			
7.1.10	Color Multiplexer 16 channels			
7.1.11	Video Amplifier			
7.1.12	LCD monitor 21"			
<b>Total Price for Package 2</b>				

<b>Package 3</b>				
<b>8. Safety and Security Supplies</b>				
<b>#</b>	<b>Description</b>	<b>Unit Price in US\$</b>	<b>Total Price in US\$</b>	<b>Delivery Time in Days</b>
8.1	Helmets			
8.2	Flack jackets			
8.3	Rainwear			
8.4	Flash light - Medium			
8.5	Flash light - Big			
8.6	First aid kit – office			
8.7	First aid kit – vehicle			
8.8	Reflective jackets			
8.9	Safety boots			
8.10	Hand held inspection mirror on wheels			
8.11	Safety and security signs			
8.12	Flare alert (Battery led)			
			<b>Total Price for Package 3</b>	

<b>Package 4</b>				
<b>9. Fire Extinguisher &amp; safety signs</b>				
<b>#</b>	<b>Description</b>	<b>Unit Price in US\$</b>	<b>Total Price in US\$</b>	<b>Delivery Time in Days</b>
9.1	Fire Extinguisher 3kg/powder			
9.2	Fire Extinguisher 6kg /powder			
9.3	Fire Extinguisher (ceiling) 6kg/powder			
9.4	Fire Extinguisher (ceiling) 12kg/powder			
9.5	Fire Extinguisher 3 kg/Gas			
9.6	Fire Extinguisher 6kg/gas			
9.7	Exit sign – led/sing			
9.8	Exit –chain class led/sing			
9.9	Exit – down arrow /sing			
9.10	Exit – left+right/sing			
9.11	Exit – left arrow /sing			
9.12	Exit- right arrow/sing			
9.13	Elevator sign/sings			
9.1	Caution blaster/sing			
			<b>Total Price for Package 4</b>	



<b>Package 5</b>				
<b>10. X-Ray Machine</b>				
<b>#</b>	<b>Description</b>	<b>Unit Price in US\$</b>	<b>Total Price in US\$</b>	<b>Delivery Time in Days</b>
10.1	X-Ray Machine including programming, installation and initial training.			
10.3	Metal detector (gate) including programming, installation and initial training.			
10.4	Metal detector (hand-held)			
			<b>Total Price for Package 5</b>	

<b>Package 6</b>			
<b>11. Window blast film</b>			
<b>#</b>	<b>Description</b>	<b>Unit Price in US\$</b>	<b>Delivery Time in Days</b>
11.1	Window blast film per meter		
11.2	Installation per meter.		
		<b>Total Price for Package 6</b>	

<b>Grand Total for all the submitted packages in US\$</b>	
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Name of Authorized person to sign tender documents: .....

Grand total in words in US\$: .....

Signature of Bidder .....

Date: .....



## Annex VIII

### Bid Securing Declaration

[The Bidder shall fill in this Form in accordance with the instructions indicated.]

Date: [insert date (as day, month and year)]

Bid No.: **ITB – 2010 – 004**

To: UNDP/PAPP Procurement Unit

We, the undersigned, declare that:

We understand that, according to your conditions, tenders must be supported by a Tender-Securing Declaration.

We accept that we will automatically be suspended from being eligible for bidding in any contract with the Procuring Entity for the period of time of TWO YEARS starting on 09/03/2010, if we are in breach of our obligation(s) under the bid conditions, because we:

- (a) have withdrawn our Bid during the period of bid validity specified in the Form of Tender; or
- (b) having been notified of the acceptance of our Bid by the Purchaser during the period of bid validity, (i) fail or refuse to execute the Contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the ITB.

We understand this Bid Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of twenty-eight days after the expiration of our Tender.

Signed: [insert signature of person whose name and capacity are shown] In the capacity of [insert legal capacity of person signing the Bid Securing Declaration]

Name: [insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ [insert date of signing]  
Corporate Seal (where appropriate)

[Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the tender.]