



**Minutes  
Early Recovery Cluster/Network Meeting  
10 February 2009**

*Participants List attached*

**1. Welcome by Jens Toyberg-Frandzen, Special Representative of the Administrator, UNDP**

The Special Representative of the Administrator, UNDP welcomed members of the Early Recovery Cluster and Network (ERC/N), informing them that as of this week the ER Cluster (partners focusing on specific ER issues that are not covered by other clusters such as livelihoods, governance, environment, rubble removal, etc) will meet separately from the ER Network (that gathers ER focal points from other clusters/sectors).

The ER Cluster will meet on a weekly basis, at 11:00 on Tuesday mornings, with the venue alternating between here in Jerusalem and the UNDP offices in Ramallah. **The next ER Cluster meeting will therefore be held on Tuesday 17 February at UNDP Ramallah.** The ER Network will meet every two weeks, with the exact details of the next meeting to be confirmed.

**2. Update from Early Recovery coordination cell in Gaza**

The Head of Office of the UNDP Programme of Assistance to the Palestinian People (UNDP PAPP) provided an update on behalf of the ER coordination cell in Gaza. The cell provided a platform through which UN agencies and programmes and NGOs could coordinate themselves, in order to share findings and identify any gaps. The status of initial needs assessments are as follows:

- Social sector: Completed and sent to Jerusalem.
- Health/Education/Cultural Heritage/Infrastructure Sectors: Completed.
- Economic Sector: Food security ongoing – to be finalized by this Friday.
- Livelihoods: Completed.
- Governance: Completed.
- Private Sector: Survey completed – in the process of verification, to be finalised in the next two days.

The ER Coordination Cell in Gaza will continue to coordinate with partners in Jerusalem and Ramallah to address any gaps in needs assessments.

### **3. Update on Gaza Early Recovery Rapid Needs Assessment (GERRNA)**

The ER Cluster Lead thanked ER partners for their valuable contributions to the Gaza Early Recovery Rapid Needs Assessment (GERRNA). He informed partners that we are in the process of preparing a “survey of surveys” of ER-related assessments, that will provide a one-stop-shop of all ER-related assessments completed to date and those planned. This will help the ER Cluster identify any duplication and/or gaps in assessments. ERC/N members are invited to share their assessment data/findings (email: [yannick.guegan@gmail.com](mailto:yannick.guegan@gmail.com), cc: [nicolerecoret@gmail.com](mailto:nicolerecoret@gmail.com)).

### **4. Update on Gaza Early Recovery and Reconstruction Plan (GERRP) based on a damage and needs assessment**

The Principal Writer of the PA-led Gaza Early Recovery and Reconstruction Plan (GERRP), based on a damage and needs assessment (i.e. the GERRNA) provided a brief update on the drafting process. The GERRP Table of Contents and a timeline of the drafting process were circulated, noting important deadlines in the lead-up to the Donor Conference to be held on 2 March in Cairo. All sector sections (part B) are completed, with the exception of the social sector (currently under revision). The GERRP is a PA-led document, drawing on our technical support for part B as well as guidance on parts C and D. The draft GERRP will be circulated among ERC/N members who will have the opportunity to provide feedback on 17-19 February.

The Coordinator of the global Cluster Working Group on Early Recovery, stated that the GERRP will be presented by the PA, and serve as a reference document on ER needs and priorities. The GERRP draws on data collected not only by the UN and partners, but also on data provided by the PA and other stakeholders. We (the UN and partners) need to organize our response. In contrast with the humanitarian effort, the early recovery process needs to be led by the national authorities in order to be sustainable.

OCHA noted that discussions at the last Humanitarian Country Team (HCT) meeting recommended that there should be a stand-alone GERRNA report published by the UN and partners.

UNSCO confirmed that to date the Humanitarian and Resident Coordinator (HC/RC) has decided that there will not be a stand-alone GERRNA report published by the UN and partners. This is to be discussed further at the next HCT meeting this Friday.

The Health Cluster informed ERC/N members that the first version of their health needs assessment has been published, and they expect to publish the final document soon. It was recommended that they discuss this further with the HC/RC.

FAO expressed its concern regarding the actual implementation of ER, noting that if the GERRP is a PA-led document which the donors wish to fund, how does this translate into realistic implementation mechanisms? A stand-alone GERRNA report would help the UN and partners separate their response.

UNFPA informed ERC/N members that they had just completed a needs assessment on maternal health and psychosocial. It was confirmed that the findings can feed into the GERRP.

WHO agreed that it is indeed a challenge for ER to operate within a humanitarian context, emphasising that ER does not happen in parallel to humanitarian activities; rather ER is a part of the overall humanitarian response.

It is to be noted that the global Cluster Working Group on Early Recovery (CWGER) defines ER as recovery happening during the humanitarian phase. It is not part of the humanitarian response as it is based on development principles.

## **5. Early recovery and the Flash Appeal**

The global Coordinator of the CWGER presented a list of projects from the Gaza Flash Appeal (FA), classified as ER or humanitarian/ER regrouped according to clusters/sectors as well as according to the GERRP report. Of those projects listed in the FA, 55 per cent are considered humanitarian, 17 per cent having humanitarian and ER components and 28 per cent ER. The criteria used to classify FA projects was taken from the Guidance Note on Early Recovery (published by the global CWGER), to be circulated among ERC/N members. The full list of FA projects will also be circulated.

Following the publication of the GERRP, the UN and partners will need to organize their collective response to ER needs to ensure an integrated and coordinated early recovery response and to avoid duplication of efforts. Further discussion is needed to agree on a mechanism for this process. Projects included in the response will either be a continuation of those listed in the FA (for a period of 9 months), while others will be new, going beyond this time frame. Cross references will be made to those ER projects listed in the FA, advocating for further ER funding. The revision of the FA (expected to take place in May), along with the UN and partners response to ER needs will allow for the inclusion of non-funded ER projects if still relevant at the time.

## **6. Update on Early Recovery Cluster/Network information products**

The Information Management Officer of the ERC/N highlighted a number of ER information products currently available to support the ERC/N:

- Fact Sheet
- Contact List
- Website (<http://www.undp.ps/en/focusareas/crisis/ER.html>): ERC/N members are invited to post their information on the website (email: [nicolerencoret@gmail.com](mailto:nicolerencoret@gmail.com))

A Who does What Where (3W) is currently being prepared for the ERC/N, and ERC/N members will be contacted in the coming days to help us verify ER activities either completed (since December 2008), those currently underway and those planned (and funded). In order to avoid

duplicating 3W work of other clusters/sectors, we are currently working with OCHA to obtain other clusters'/sectors' 3W information and will identify activities in a similar fashion to the process used to classify FA projects as described above.

## 7. Global Cluster Working Group on Early Recovery meeting

On Wednesday 11 February a meeting will be held with the global Cluster Working Group on Early Recovery (CWGER), to be conducted via videocon at 15:00 on Wednesday 11 February at UNDP PAPP Jerusalem. Members of the ERC/N are invited to participate, to share with our global CWGER colleagues information regarding our activities as a ERC/N.

### Next steps:

Action	By Whom
Circulate criteria used to classify FA projects (from the Guidance Note on Early Recovery (published by the global CWGER)	UNDP
Circulate full list of FA projects classified as ER and humanitarian/ER	UNDP
For ER survey of surveys: Share assessment data/findings with ERC/N (email: <a href="mailto:yannick.guegan@gmail.com">yannick.guegan@gmail.com</a> , cc: <a href="mailto:nicolerecoret@gmail.com">nicolerecoret@gmail.com</a> )	All ERC/N members
Provide feedback on draft GERRP, to be circulated among ERC/N members on 17-19 February (email to be confirmed)	All ERC/N members



## Early Recovery Cluster/Network Meeting

Participant List

10 February 2009

In Gaza

Name	Position	Organisation	Email	Sector/ Cluster
Khaled Abdel Shafi	HoO	UNDP	khaled.abdelshafi@undp.org	
Moheeb Sha'ath	Gaza Director	SHAREK	moheeb.shath@sharek.ps	
Mohamed El Shatali	DPM	FAO	mohammed.elshatali@fao.org	
Osama Abueita	HoO	UNFPA	abueita@unfpa.org	
Zeyad El Shakra	Programm Manager	UNHAPITAT	zeyad.elshakra@undp.org	
Danila Rive	PM	GVC	danila.riva@gvc-italie.org	
Tamer Qarmout	PMO	UNDP	tamer.qarmout@undp.org	
Mark Salvail	Emergency Coordanation	UNICEF	msalvail@unicef.org	
Cristina Blunt	Head of Field Office Gaza	OCHA	blunt@un.org	
Mahmoud Daher	HoO	WHO	mda@who-health.org	
Alexei Maslor	Head of Office/ Gaza	UNSCO	maslor@un.org	
Haneen Abu Nahla	Projects Coordinatior	SHAREK	haneen.abunahla@sharek.ps	

Salah M.Tayeh	Dep.Project Manager	ISLAMIC RELIEF	dpm@irpal.org.ps	
Sami El Haw	PMA	GVC	gvc_gaza_italy@yahoo.com	
Hamada El Bayari	HAO	OCHA	al_bayari@un.org	
Mohsen Ghazali	NFI/Shelter Program Manager	CHF	mghazali@chf-pal.org	
Tarq Zourob	Gaza Coordinator	CHF	tzourob@chf-pal.org	
Nrimeen Sarraj	Human Rights Officer	OHCHR	nelsarraj@ohchr.org	
Yoonie Kim	Head of Gaza Field Office	OHCHR	ykim@ohchr.org	
Heba Zayyan	Programm Officer	UNIFEM	heba.zayyan@unifem.org	
Husam Tubail	PMO	UNDP	husam.tubail@undp.org	
Dr.George Martnez	Health Cluster Coordinatior	WHO	jma@who-health.org	

In Jerusalem

Name	Position	Organisation	Email	Sector/ Cluster
Eki Suyapno	Assistant to Head of Mission	Action Against Hunger	esuyapno@gmail.com	
Elena Berbola	Food Security Coordinator	Action Against Hunger	coordfs-pt@acf-e.org	Food Security
Marcel Trigo	WASH Coordinator	Action Against Hunger	coordws-pt@acf-e.org	WASH
Stephen Williams	Head of Mission	Action Against Hunger	hom-pt@acf-e.org	WASH/CFW
Elisabeth Anctil	Co-Chair/Country Director	Association of International Development Agencies (AIDA)	admin@aidajerusalem.org	
Eve Sabbagh	Project Coordinator	BBC World Service Trust	eve.sabbagh@bbc.co.uk	
Juliette Seibold	Policy/Advocacy	CARE	seibold@carewb.org	

Lana Abu-Hijleh	Country Director	CHF International	labuhijleh@chf-pal.org	Shelter/Infrastructure
Meredith Sisa		CHF International	msisa@chfinternational.org	Livelihoods
Janet Symes	Head Middle East Region	Christian Aid	jsymes@christian-aid.org	
Jeffrey Jonkers	Secure Livelihoods Manager	Christian Aid	jjonkers@christian-aid.org	
Khalib Ansara	STA for Good Governance	CRS	kansara@eme.crs.org	
Mads Lindegard	Coordinator	Dan Church Aid	mssl@dca.dk	Environment
Matt Butler	Economic Advisor	DFID	m-butler@dfid.co.uk	
Tony Conlay	Humanitarian Specialist	DFID	t-conlay@dfid.gov.uk	
Dariusz Kobus	Head of Mission	EC/IMG	dariuszkobus@imp-int.org	Infrastructure
Herve Caiveau	Head of Office	ECHO	herve.caiveau@echo-jerusalem.org	
Azzam Saleh	Senior Agriculture Advisor	FAO	azzam.saleh@fao.org	Agriculture
Sarah Leppert	Information Systems Analyst	FAO	sarah.leppert@fao.org	
Aleema Shivji	Project Manager	Handicap International	pmgaza.hi.pal@gmail.com	
Joe Connolly	Socioeconomic Reintegration	ILO	connolly@ilo.org	
Paulo Marques	Programme Manager	IOM	pmarques@iom.int	
Lubna Ghanayem	Country Representative	IRD	lghanayem@ird-dc.org	
Federica Battistelli	Head of Mission	Italian Consortium of Solidarity (ICS)	f.battistelli@ics.org	
Berit Olsen	Acting CD	Norwegian Refugee Council	resrep@opt.nrc.no	

Jonathan Dames	Shelter Advisor	Norwegian Refugee Council	jondames@yahoo.com	Shelter
Roz Willey-Alsanah	Humanitarian Affairs Officer	OCHA	willey-alsanah@un.org	
Kenny Rae	Humanitarian Coordinator	Oxfam America	krae@oxfamamerica.org	
Mhaddeb Ben Khelifa	Gaza Base Coordinator	PU	pupal.pcgaza@gmail.com	
Dustin Shiao	Emergency Response Coordinator	Relief International	justin@ri.org	Agriculture/Education
Lara Nelson	Coordinator	Relief International	lara.nelson@ri.org	
Naser Al-Ardah	Country Director	Relief International	naser@schoolsonline.org	Education
Alia Shaar	Education Program Manager	Save the Children	alishaar@gmail.com	Education
Sahar Othman	Programs Manager	Sharek Youth Forum	sahar.othman@sharek.ps	
Yousefa Ghosheh	Project Manager	Sharek Youth Forum	yousef.ghosheh@sharek.ps	
Nora Kort	Representative	START Services	nkort@bezegint.net	
Khaled Daoudi	Resident Representative	Swedish Cooperative Centre (SCC)	khaled.daoudi@utangranser.se	Agriculture/Food Security
Dania Darwish	Communications Officer	UNDP	dania.darwish@undp.org	
Geoff Prewitt	Team Leader (Governance and Poverty Reduction) and Senior Governance Advisor	UNDP	geoff.prewitt@undp.org	Governance

Jens Toyberg-Frandzen	Special Representative of the Administrator	UNDP	jens.toyberg-frandzen@undp.org	
Khaled Abdelshafi		UNDP	khaled.abdelshafi@undp.org	
Laurent Marion	ER Advisor	UNDP	laurent.marion@undp.org	
Nasser Faqih		UNDP	nasser.faqih@undp.org	
Noeman Alsayyad	Regional Communications Advisor	UNDP	noeman_alysayyad@undp.org	Communication
Raul Rosende	Peace and Development Advisor	UNDP	raul.rosende@undp.org	
Rima Abumiddain	Team Leader/ Natural Capital	UNDP	rima.abumiddain@undp.org	Environment
Shifa Jayousi	Programme Analyst	UNDP	shifa.jayousi@undp.org	
Vanessa Farr		UNDP	vanessa.farr@undp.org	
Walid Hasna		UNDP	walid.hasna@undp.org	Infrastructure
Sausan Ghosheh	Communications	UNDP HQ	sausan.shosheh@undp.org	All
Roberto Valent	Deputy Special Representative	UNDP PAPP	rvalent@undp.org	
Charlotte Lattimer	Knowledge Manager	UNDP/Global Early Recovery Cluster/	charlotte.lattimer@undp.org	
Jahal de Meritens	Coordinator	UNDP/Global Early Recovery Cluster/	jahal.de.meritens@undp.org	
Nicole Rencoret	Information Management Officer	UNDP/Global Early Recovery Cluster/	nicolerecoret@gmail.com	

Savitri Bisnath	Principal Writer	UNDP/Global Early Recovery Cluster/	savi@bisnath.com	
Yannick Guegan	Advisor	UNDP/Global Early Recovery Cluster/	yannick.guegan@gmail.com	
Elke Mayrhofer	Humanitarian Programme Officer	UNFPA	mayrhofer@unfpa.org	Health/MHPSS
Sian Evans	Humanitarian Coordinator	UNFPA	evans@unfpa.org	Disability Sub-Cluster
Ziad Yaish	Assistant Representative	UNFPA	yaish@unfpa.org	Social/Health
Doug Higgins	Deputy Special Representative	UNICEF	dghiggins@unicef.org	Social
Ghassan Madieh	WASH Officer	UNICEF	gmadieh@unicef.org	WASH
Shao Potung	Education Cluster Co-Lead	UNICEF	pshao@unicef.org	Education
Yolanda Iriarte		UNIFEM	yolanda.iriarte@unifem.org	
Lynn von Koch	Reporting Officer	UNOPS	lynnv@unops.org	
Alex Pollock	Director, Microfinance	UNRWA	a.pollock@unrwa.org	
Philip Brown		UNRWA	p.brown@unrwa.org	
Sam Rose		UNRWA	S.Rose@UNRWA.ORG	
Saskia Marsh	Operations Support Officer	UNRWA	s.marsh@unrwa.org	Health/MHPSS
Marc Jacquand	Strategic Planning Advisor	UNSCO	jacquand@un.org	
Ruth Mukwana		UNSCO	mukwana@un.org	
Ibrahim Hussein	Senior Programme Specialist	UNV HQ	ibrahim.hussein@unvolunteers.org	Community Participation & Mobilisation

Peter Rodrigues	Senior Programme Advisor	WFP HQ	peter.rodrigues@wfp.org	Food Security/Social Sector
Alex Taha	ER Officer	WHO	tahaa@emro-who.int	Health
Katja Schemionek	Public Health Officer	WHO	ksc@who-health.org	Health
Nevio Zagaria		WHO	zagarian@who.int	Health
Tony Laurence	Head of Office	WHO	tla@who-health.org	Health
Sami Khoury	Program Officer	World Vision	sami_khoury@wvi.org	Food
Takvor Ohannessian	HEA Coordinator	World Vision	takvor_ohannessian@wvi.org	Food